



St. Maria Goretti School Registration Checklist

Fees:

- Annual Registration and Book Fees of \$350 per student
- Tuition amount _____ monthly or _____ yearly

Forms:

- Financial Worksheet
- Application Form
- Parent Agreement
- FACTS Automatic Payment Agreement

Required Documentation:

- Copy of Original Immunization records
- Copy of Original Birth Certificate
- Copy of most recent Report Card (grades 1st -8th)

Optional:

- Copy of Baptismal Certificate
- Copy of 1st Communion Certificate
- Family or Child Photo

Other:



St. Maria Goretti School TK/Kindergarten Registration Checklist

Testing:

TK/Kindergarten Readiness Assessment

Fees:

Annual Registration and Book Fee of \$350 per Student

Tuition amount _____ monthly or _____ yearly

Forms:

Financial Worksheet

Application Form

Parent Agreement

FACTS Automatic Payment Agreement

Required Documentation:

Copy of Original Immunization records

Copy of Original Birth Certificate

Optional:

Copy of Baptismal Certificate

Family or Child Photo

Other:

GENERAL INFORMATION

Is Student Catholic Non-Catholic:

Attending St. Maria Goretti Church? YES NO If yes, Parish Envelope #: _____

Church attending (if not attending St. Maria Goretti Church): _____

Parish closest to Residence: _____

List the Parish activities you have participated in *either here or at your former parish*:

If your child was not previously enrolled in Catholic School did he/she attend religious education classes?
 YES NO If "Yes" at what Church? _____ for what grades? _____

Languages spoken at home: English Spanish Other _____

Racial/Ethnic Origin: Please check all that apply and circle the most dominate one.

African American Asian/Pacific Islander Native American White Hispanic

Native American Filipino Multiracial Other: _____

Reason for choosing St. Maria Goretti School: Please check all that apply.

Faith Development Character Development Academic Program Safety

Location Added Instructional days Day Care Option

Other _____

Processing of application can ONLY begin when ALL required documents have been submitted.
Required: Registration Fee, Copy of Immunization Records, Copy of Birth Certificate
If Available: Copy of Baptismal Certificate, Copy of 1st Communion, a copy of most recent Report Card, and Small Student Picture or Family Photo.

Signature of Father/Legal Guardian Date

Signature of Mother/Legal Guardian Date

St. Maria Goretti School

Parent/Student Handbook Agreement 2016-2017

We, the pastor, administration, faculty, and staff of St. Maria Goretti School, welcome you and your family to our school community which is firmly committed to providing a quality Catholic education for your child(ren). Please read the Parent/Student handbook available online at www.smgschool.com before signing this agreement.

The success of our school community demands the commitment and dedication of the administration, staff, and parents to the philosophy and goals of the school. Thus, we ask you to read the following Agreement and to sign it as an indication of your acceptance of your obligations to the school community.

Agreement

1. We understand the school is a Catholic, parochial school under the jurisdiction of the Archdiocese of Los Angeles. We accept therefore:
 - a. That the pastor of the parish is the ex-officio chief administrative officer of the school who carries out Archdiocesan policy, and determines policies appropriate to the needs of the school.
 - b. That the principal, Mrs. Kathleen Hernandez, is responsible for the immediate direction and supervision of the school program.
2. We understand that certain responsibilities require our continuous support if the school is to achieve its goals. We agree, therefore,
 - a. To participate at Mass at least weekly and to regularly participate in the sacraments and parish activities so that our children may have a sense of the importance of their faith commitment and community in their lives.
 - b. To participate in the religion program, sacramental preparation program, and related activities in order to make the teaching of religion a reality in the lives of our children.
 - c. To encourage our children to learn by providing the environment, space, and time suitable for home study.
 - d. To abide by the decision of the principal regarding suitable grade placement and advancement or retention of our child/children.
 - e. To abide by all school and archdiocesan policies and regulations and to positively accept all disciplinary actions for non-compliance with these policies and regulations.
 - f. To communicate respectfully with all school personnel at all times and to communicate to our child(ren) our positive support of school personnel and policies.
 - g. To promptly complete and return all forms and records necessary to comply with school, Archdiocesan, and state regulations.
 - h. To attend all Parent Meetings which occur during the school year and to respond to all requests for conference time.
 - i. To abide by the Archdiocesan *Code of Christian Conduct Covering Students and Parents/Guardians*.
 - j. To abide by all school policies as stated in the *Parent Student Handbook*.

3. We understand that tuition and fees cover only a part of the total costs of providing education at St. Maria Goretti Parish School. We agree, therefore,
 - a. To make regular and prompt payment of all tuition and fees.
 - b. To pay the July tuition before the first day of school understanding that our children may not enter school until this amount is paid in full.
 - c. To assist the fundraising efforts of the school by assuming the responsibilities which are detailed further in the *Parent Student Handbook*.
 - d. To devote a minimum of 30 service participation hours to the school and record these hours monthly in the form provided every month (or include \$300 in tuition)..
 - e. To abide by the decision of the pastor and principal should our circumstances lead us to request exemption from all or part of our obligations.

Tuition Policies

The annual tuition is divided into eleven (11) payments, payable monthly from July through May. A tuition payment will be considered delinquent ten (10) days from the due date. Every delinquent payment will be assessed a \$25 late charge. A \$25 fee will be assessed for checks returned NSF (non-sufficient funds). Two or more NSF checks will result in your account being placed on a cash only basis for all transactions.

Please make note that all amounts owed for Day Care are billed separately each month. The amount due must be paid by the tenth day after the due date to avoid late charges.

In the case of extenuating circumstances, it is the responsibility of the parent to contact the principal. The school is unable to extend long term credit. Any family whose account is delinquent at the end of the month must bring the account current at that time so that their child's (children's) continued enrollment in the school is not at risk.

Acceptance

We understand that we will be asked to withdraw our child(ren) from the school if we fail to fulfill our responsibilities under this Agreement. Our signatures below indicate our intention to fulfill all of our obligations according to this Agreement.

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____

<i>List Name of each Child</i>	<i>Grade (August, 2016)</i>
--------------------------------	-----------------------------

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

New Applicant Parent Questionnaire

Dear Parent,

In order to complete your child's admissions file, it is important that we have some information about his/her environment and background. Sharing this knowledge about your child with us is essential to help in our admissions process and to serve your child if he/she is enrolled at St. Maria Goretti School.

Student's Name _____ Birth Date _____

What do you consider to be your child's strengths and abilities? _____

Please describe your child's special interests. _____

Does your child have any special fears or dislikes (of words, places, times, people, animals, etc.)?

Describe any circumstances of which the school should be aware. _____

Is your child on medication of any kind? _____. If yes, please describe _____

Any allergies? _____. If yes, please describe _____

Has your child been seen by any specialists other than your family doctor or pediatrician?

Has your child ever been suspended or had disciplinary issues at school? _____. If yes, please

explain incident fully. _____

What is your parenting philosophy, particularly as it applies to discipline? _____

How would you describe your family life? _____

What are the names and ages of your other children? _____

**St. Maria Goretti Catholic School
Financial Worksheet**

Family Name _____

Student's Name _____ **Grade Fall '16** _____

Student's Name _____ **Grade Fall '16** _____

Student's Name _____ **Grade Fall '16** _____

Student's Name _____ **Grade Fall '16** _____

Please complete the following to help us figure your annual or monthly tuition costs.

Registration & Book Fees **\$350.00 payable May 5, 2016 per Student**

Tuition per Year: **\$4268.00 divided by 11 months \$388.00**

In addition to the above tuition, each family must fulfill the following obligations or pay the fees:

Service Hours: **-\$300.00 per family or 30 Hours**

Festival Hours: **-\$250.00 per family or 10 Hours**

Fundraising: **-\$500.00 per family**

Additional Student Discount: Each Additional Child is \$1500.00 off of Tuition per year

Tuition Options: **Monthly Tuition through *FACTS* Management (11 monthly payments) June through May**

Tuition in full – 3% discount

I/We understand that there is a \$350 School Annual Registration & Book Fee. Fees must be must be paid in advance on or before May 5, 2016 in order to secure a place for my child.

Parent Signature

Date

.....
For Office Use: Forms _____ Registration/Book Fees _____ Amount Paid _____

St. Maria Goretti School 2016-2017 Additional Children Form

STUDENT INFORMATION

Grade in Fall _____

Legal Last Name of Student _____ First _____ Date of Birth _____ Birthplace _____ Male/Female _____

Home Address _____ City/Zip Code _____ Home Telephone _____

Name & Address/City/Zip of School Previously Attended _____ Telephone _____

Baptized ____/____/____ _____
Date Church City/State

First Communion ____/____/____ _____
Date Church City/State

Does the applicant have physical/emotional problems requiring special attention?

If so explain: _____

New Applicant Parent Questionnaire

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Please describe your child's special interests. _____

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Describe any circumstances of which the school should be aware. _____

Is your child on medication of any kind? _____. If yes, please describe _____

Any allergies? _____. If yes, please describe _____

Has your child been seen by any specialists other than your family doctor or pediatrician?

Has your child ever been suspended or had disciplinary issues at school? _____. If yes, please explain
incident fully. _____