



## St. Maria Goretti School Registration Checklist

### Fees:

- Annual Registration, Book, and Technology Fees of \$400 per student
- Tuition amount \_\_\_\_\_ monthly or \_\_\_\_\_ yearly

### Forms:

- Financial Worksheet
- Application Form
- Parent Agreement
- FACTS Automatic Payment Agreement

### Required Documentation:

- Copy of Original Immunization records
- Copy of Original Birth Certificate
- Copy of most recent Report Card (grades 1<sup>st</sup> -8<sup>th</sup>)

### Optional:

- Copy of Baptismal Certificate
- Copy of 1<sup>st</sup> Communion Certificate
- Family or Child Photo

Other:



## St. Maria Goretti School TK/Kindergarten Registration Checklist

### Testing:

TK/Kindergarten Readiness Assessment

### Fees:

Annual Registration , Book, and Tuition Fees of \$400 per Student

Tuition amount \_\_\_\_\_ monthly or \_\_\_\_\_ yearly

### Forms:

Financial Worksheet

Application Form

Parent Agreement

FACTS Automatic Payment Agreement

### Required Documentation:

Copy of Original Immunization records

Copy of Original Birth Certificate

### Optional:

Copy of Baptismal Certificate

Family or Child Photo

### Other:



## GENERAL INFORMATION

Is Student Catholic  Non-Catholic:

Attending St. Maria Goretti Church?  YES  NO If yes, Parish Envelope #: \_\_\_\_\_

Church attending (if not attending St. Maria Goretti Church): \_\_\_\_\_

Parish closest to Residence: \_\_\_\_\_

List the Parish activities you have participated in *either here or at your former parish*:

\_\_\_\_\_

If your child was not previously enrolled in Catholic School did he/she attend religious education classes?

YES  NO If "Yes" at what Church? \_\_\_\_\_ for what grades? \_\_\_\_\_

Languages spoken at home: English  Spanish  Other \_\_\_\_\_

Racial/Ethnic Origin: Please check all that apply and circle the most dominate one.

African American  Asian/Pacific Islander  Native American  White  Hispanic

Native American  Filipino  Multiracial  Other: \_\_\_\_\_

Reason for choosing St. Maria Goretti School: Please check all that apply.

Faith Development  Character Development  Academic Program  Safety

Location  Added Instructional days  Day Care Option

Other \_\_\_\_\_

***Processing of application can ONLY begin when ALL required documents have been submitted.***

**Required:** Registration Fee, Copy of Immunization Records, Copy of Birth Certificate

**If Available:** Copy of Baptismal Certificate, Copy of 1<sup>st</sup> Communion, a copy of most recent Report Card, and Small Student Picture or Family Photo.

\_\_\_\_\_  
Signature of Father/Legal Guardian Date

\_\_\_\_\_  
Signature of Mother/Legal Guardian Date

# **St. Maria Goretti School**

## **Parent/Student Handbook Agreement 2017-2018**

We, the pastor, administration, faculty, and staff of St. Maria Goretti School, welcome you and your family to our school community which is firmly committed to providing a quality Catholic education for your child(ren). Please read the Parent/Student handbook available online at [www.smgschool.com](http://www.smgschool.com) before signing this agreement.

The success of our school community demands the commitment and dedication of the administration, staff, and parents to the philosophy and goals of the school. Thus, we ask you to read the following Agreement and to sign it as an indication of your acceptance of your obligations to the school community.

### **Agreement**

1. We understand the school is a Catholic, parochial school under the jurisdiction of the Archdiocese of Los Angeles. We accept therefore:
  - a. That the pastor of the parish is the ex-officio chief administrative officer of the school who carries out Archdiocesan policy, and determines policies appropriate to the needs of the school.
  - b. That the principal, Mrs. Kathleen Hernandez, is responsible for the immediate direction and supervision of the school program.
2. We understand that certain responsibilities require our continuous support if the school is to achieve its goals. We agree, therefore,
  - a. To participate at Mass at least weekly and to regularly participate in the sacraments and parish activities so that our children may have a sense of the importance of their faith commitment and community in their lives.
  - b. To participate in the religion program, sacramental preparation program, and related activities in order to make the teaching of religion a reality in the lives of our children.
  - c. To encourage our children to learn by providing the environment, space, and time suitable for home study.
  - d. To abide by the decision of the principal regarding suitable grade placement and advancement or retention of our child/children.
  - e. To abide by all school and archdiocesan policies and regulations and to positively accept all disciplinary actions for non-compliance with these policies and regulations.
  - f. To communicate respectfully with all school personnel at all times and to communicate to our child(ren) our positive support of school personnel and policies.
  - g. To promptly complete and return all forms and records necessary to comply with school, Archdiocesan, and state regulations.
  - h. To attend all Parent Meetings which occur during the school year and to respond to all requests for conference time.
  - i. To abide by the Archdiocesan *Code of Christian Conduct Covering Students and Parents/Guardians*.
  - j. To abide by all school policies as stated in the *Parent Student Handbook*.

3. We understand that tuition and fees cover only a part of the total costs of providing education at St. Maria Goretti Parish School. We agree, therefore,
  - a. To make regular and prompt payment of all tuition and fees.
  - b. To pay the July tuition before the first day of school understanding that our children may not enter school until this amount is paid in full.
  - c. To assist the fundraising efforts of the school by assuming the responsibilities which are detailed further in the *Parent Student Handbook*.
  - d. To devote a minimum of 30 service participation hours to the school and record these hours monthly in the form provided every month (or include \$300 in tuition).
  - e. To devote a minimum of 10 Hours to Parish/School Carnival or pay \$250.00.
  - f. To abide by the decision of the pastor and principal should our circumstances lead us to request exemption from all or part of our obligations.

**Tuition Policies**

The annual tuition is divided into eleven (11) payments, payable monthly from July through May. A tuition payment will be considered delinquent ten (10) days from the due date. Every delinquent payment will be assessed a \$25 late charge. A \$25 fee will be assessed for checks returned NSF (non-sufficient funds). Two or more NSF checks will result in your account being placed on a cash only basis for all transactions.

Please make note that all amounts owed for Day Care are billed separately each month. The amount due must be paid by the tenth day after the due date to avoid late charges.

***In the case of extenuating circumstances, it is the responsibility of the parent to contact the principal. The school is unable to extend long term credit. Any family whose account is delinquent at the end of the month must bring the account current at that time so that their child's (children's) continued enrollment in the school is not at risk.***

**Acceptance**

We understand that we will be asked to withdraw our child(ren) from the school if we fail to fulfill our responsibilities under this Agreement. Our signatures below indicate our intention to fulfill all of our obligations according to this Agreement.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*List Name of each Child*

*Grade (August, 2017)*

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

## New Applicant Parent Questionnaire

**Dear Parent,**

In order to complete your child's admissions file, it is important that we have some information about his/her environment and background. Sharing this knowledge about your child with us is essential to help in our admissions process and to serve your child if he/she is enrolled at St. Maria Goretti School.

Student's Name \_\_\_\_\_ Birth Date \_\_\_\_\_

What do you consider to be your child's strengths and abilities? \_\_\_\_\_

\_\_\_\_\_

Please describe your child's special interests. \_\_\_\_\_

\_\_\_\_\_

Does your child have any special fears or dislikes (of words, places, times, people, animals, etc.)?

\_\_\_\_\_

Describe any circumstances of which the school should be aware. \_\_\_\_\_

\_\_\_\_\_

Is your child on medication of any kind? \_\_\_\_\_. If yes, please describe \_\_\_\_\_

\_\_\_\_\_

Any allergies? \_\_\_\_\_. If yes, please describe \_\_\_\_\_

\_\_\_\_\_

Has your child been seen by any specialists other than your family doctor or pediatrician?

\_\_\_\_\_

Has your child ever been suspended or had disciplinary issues at school? \_\_\_\_\_. If yes, please

explain incident fully. \_\_\_\_\_

What is your parenting philosophy, particularly as it applies to discipline? \_\_\_\_\_

\_\_\_\_\_

How would you describe your family life? \_\_\_\_\_

\_\_\_\_\_

What are the names and ages of your other children? \_\_\_\_\_

\_\_\_\_\_





**St. Maria Goretti School 2017-2018 Additional Children Form**

**STUDENT INFORMATION**

Grade in Fall \_\_\_\_\_

Legal Last Name of Student \_\_\_\_\_ First \_\_\_\_\_ Date of Birth \_\_\_\_\_ Birthplace \_\_\_\_\_ Male/Female \_\_\_\_\_

Home Address \_\_\_\_\_ City/Zip Code \_\_\_\_\_ Home Telephone \_\_\_\_\_

Name & Address/City/Zip of School Previously Attended \_\_\_\_\_ Telephone \_\_\_\_\_

Baptized \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_\_  
Date Church City/State

First Communion \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_\_  
Date Church City/State

Does the applicant have physical/emotional problems requiring special attention?

If so explain: \_\_\_\_\_

**New Applicant Parent Questionnaire**

What do you consider to be your child's strengths and abilities? \_\_\_\_\_  
\_\_\_\_\_

Please describe your child's special interests. \_\_\_\_\_  
\_\_\_\_\_

Does your child have any special fears or dislikes (of words, places, times, people, animals, etc.)?  
\_\_\_\_\_

Describe any circumstances of which the school should be aware. \_\_\_\_\_  
\_\_\_\_\_

Is your child on medication of any kind? \_\_\_\_\_. If yes, please describe \_\_\_\_\_  
\_\_\_\_\_

Any allergies? \_\_\_\_\_. If yes, please describe \_\_\_\_\_

Has your child been seen by any specialists other than your family doctor or pediatrician?  
\_\_\_\_\_

Has your child ever been suspended or had disciplinary issues at school? \_\_\_\_\_. If yes, please explain  
incident fully. \_\_\_\_\_