



## St. Maria Goretti School Registration Checklist

### Fees:

- Annual Registration, Book, and Technology Fees of \$400 per student \$450 after June 1<sup>st</sup>
- Tuition amount \_\_\_\_\_ monthly or \_\_\_\_\_ yearly

### Forms:

- Financial Worksheet
- Application Form
- Parent Agreement
- FACTS Automatic Payment Agreement

### Required Documentation:

- Copy of Original Immunization records
- Copy of Original Birth Certificate
- Copy of most recent Report Card (grades 1<sup>st</sup> -8<sup>th</sup>)

### Optional:

- Copy of Baptismal Certificate
- Copy of 1<sup>st</sup> Communion Certificate
- Family or Child Photo

### Other:



## St. Maria Goretti School TK/Kindergarten Registration Checklist

### Testing:

TK/Kindergarten Readiness Assessment

### Fees:

Annual Registration, Book, and Tuition Fees of \$400 per Student \$450 after June 1<sup>st</sup>

Tuition amount \_\_\_\_\_ monthly or \_\_\_\_\_ yearly

### Forms:

Financial Worksheet

Application Form

Parent Agreement

FACTS Automatic Payment Agreement

### Required Documentation:

Copy of Original Immunization records

Copy of Original Birth Certificate

### Optional:

Copy of Baptismal Certificate

Family or Child Photo

### Other:

**St. Maria Goretti School 2022-2023 APPLICATION FORM**

*Please Print All Information*

**STUDENT INFORMATION**

**Grade in Fall** \_\_\_\_\_

**Legal Last Name of Student** \_\_\_\_\_ **First** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_ **Birthplace** \_\_\_\_\_ **Male/Female** \_\_\_\_\_

**Home Address** \_\_\_\_\_ **City/Zip Code** \_\_\_\_\_ **Home Telephone** \_\_\_\_\_

**Name & Address/City/Zip of School Previously Attended** \_\_\_\_\_ **Telephone** \_\_\_\_\_

**Baptized** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Church** \_\_\_\_\_ **City/State** \_\_\_\_\_

**First Communion** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Church** \_\_\_\_\_ **City/State** \_\_\_\_\_

**Does the applicant have physical/emotional problems requiring special attention?**

**If so explain:** \_\_\_\_\_

**FAMILY INFORMATION (Birth Parents or Legal Guardians)**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ **Last Name of Father** \_\_\_\_\_ **First** \_\_\_\_\_ **Religion** \_\_\_\_\_ **Birthplace** \_\_\_\_\_ **Home Telephone** \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ **Profession** \_\_\_\_\_ **Company Name** \_\_\_\_\_ **Address** \_\_\_\_\_ **Workplace Telephone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**Please check Appropriate Space:** \_\_\_ Married \_\_\_ Separated \_\_\_ Divorced \_\_\_ Remarried \_\_\_ Deceased \_\_\_ Single

**Home Address if different than above** \_\_\_\_\_

**Live in same Household as applicant:** \_\_\_ Yes \_\_\_ No **E-mail address** \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ **Last Name of Mother** \_\_\_\_\_ **First** \_\_\_\_\_ **Religion** \_\_\_\_\_ **Birthplace** \_\_\_\_\_ **Home Telephone** \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ **Profession** \_\_\_\_\_ **Company Name** \_\_\_\_\_ **Address** \_\_\_\_\_ **Workplace Telephone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**Please Check Appropriate Space:** \_\_\_ Married \_\_\_ Separated \_\_\_ Divorced \_\_\_ Remarried \_\_\_ Deceased \_\_\_ Single

**Home Address if different than above** \_\_\_\_\_

**Live in same Household as applicant:** \_\_\_ Yes \_\_\_ No **E-mail address** \_\_\_\_\_

**\*\*\*PLEASE COMPLETE BOTH SIDES\*\*\***

**GENERAL INFORMATION**

Is Student Catholic  Non-Catholic:

Attending St. Maria Goretti Church?  YES  NO If yes, Parish Envelope #: \_\_\_\_\_

Church attending (if not attending St. Maria Goretti Church): \_\_\_\_\_

Parish closest to Residence: \_\_\_\_\_

List the Parish activities you have participated in *either here or at your former parish*:

\_\_\_\_\_

If your child was not previously enrolled in Catholic School, did he/she attend religious education classes?  
 YES  NO If "Yes" at what Church? \_\_\_\_\_ for what grades? \_\_\_\_\_

Languages spoken at home: English  Spanish  Other \_\_\_\_\_

Racial/Ethnic Origin: Please check all that apply and circle the most dominant one.

African American  Asian/Pacific Islander  Native American  White  Hispanic

Filipino  Multiracial  Other: \_\_\_\_\_

Reason for choosing St. Maria Goretti School: Please check all that apply.

Faith Development  Character Development  Academic Program  Safety

Location  Added Instructional days  Day Care Option

Other \_\_\_\_\_

***Processing of application can ONLY begin when ALL required documents have been submitted.***

**Required:** Registration Fee, Copy of Immunization Records, Copy of Birth Certificate

**If Available:** Copy of Baptismal Certificate, Copy of 1<sup>st</sup> Communion, a copy of most recent Report Card, and Small Student Picture or Family Photo.

\_\_\_\_\_  
Signature of Father/Legal Guardian      Date

\_\_\_\_\_  
Signature of Mother/Legal Guardian      Date

# **St. Maria Goretti School**

## **Parent/Student Handbook Agreement 2022-2023**

We, the pastor, administration, faculty, and staff of St. Maria Goretti School, welcome you and your family to our school community, which is firmly committed to providing a quality Catholic education for your child(ren). Please read the Parent/Student handbook available online at [www.smgschool.com](http://www.smgschool.com) before signing this agreement.

Our school community's success demands the commitment and dedication of the administration, staff, and parents to the school's philosophy and goals. Thus, we ask you to read the following Agreement and sign it as an indication of your acceptance of your obligations to the school community.

### **Agreement**

1. We understand the school is a Catholic parochial school under the jurisdiction of the Archdiocese of Los Angeles. We accept, therefore:
  - a. That the pastor of the parish is the ex-officio chief administrative officer of the school, who carries out Archdiocesan policy and determines policies appropriate to the school's needs.
  - b. That the principal, Mrs. Kathleen Hernandez, is responsible for the school program's immediate direction and supervision.
2. We understand that specific responsibilities require our continuous support if the school is to achieve its goals. We agree, therefore,
  - a. To participate at Mass at least weekly and to regularly participate in the sacraments and parish activities so that our children may have a sense of the importance of their faith commitment and community in their lives.
  - b. To participate in the religion program, sacramental preparation program, and related activities to make the teaching of religion a reality in our children's lives.
  - c. To encourage our children to learn by providing the environment, space, and time suitable for home study.
  - d. To abide by the principal's decision regarding suitable grade placement and advancement or retention of our child/children.
  - e. To abide by all school and archdiocesan policies and regulations and positively accept all disciplinary actions for non-compliance with these policies and regulations.
  - f. To communicate respectfully with all school personnel and speak to our child(ren), our school personnel, and policies' positive support.
  - g. To promptly complete and return all forms and records necessary to comply with school, Archdiocesan, and state regulations.
  - h. To attend all Parent Meetings that occur during the school year and respond to all-conference time requests.
  - i. To abide by the Archdiocesan *Code of Christian Conduct Covering Students and Parents/Guardians*.
  - j. To abide by all school policies, as stated in the *Parent-Student Handbook*.

3. We understand that tuition and fees cover only a part of the total costs of providing education at St. Maria Goretti Parish School. We agree, therefore,
  - a. To make regular and prompt payment of all tuition and fees.
  - b. To pay the July tuition before the first day of school, understanding that our children may not enter school until this amount is paid in full.
  - c. To assist the school's fundraising efforts by assuming the responsibilities detailed further in the *Parent-Student Handbook*.
  - d. To devote a minimum of 40 service participation hours to the school and record these hours monthly in the form provided every month (or include \$400 in tuition).
  - e. To abide by the pastor and principal's decision should our circumstances lead us to request an exemption from all or part of our obligations.

**Tuition Policies**

The annual tuition is divided into eleven (11) payments, payable monthly from July through May. Tuition payment will be considered delinquent ten (10) days from the due date. The school will assess a \$30 late charge on every outstanding amount. A \$30 fee will be assessed for checks returned NSF (non-sufficient funds). Two or more NSF checks will result in your account being placed on a cash-only basis for all transactions.

Please make note that all amounts owed for Day Care are billed each month separately. The amount due must be paid by the tenth day after the due date to avoid late charges.

*In the case of extenuating circumstances, it is the responsibility of the parent to contact the principal. The school is unable to extend long-term credit. Any family whose account is delinquent at the end of the month must bring the account current at that time so that their child's (children's) continued enrollment in the school is not at risk.*

**Acceptance**

We understand that we will be asked to withdraw our child(ren) from the school if we fail to fulfill our responsibilities under this Agreement. Our signatures below indicate our intention to meet all of our obligations according to this Agreement.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<i>List Name of each Child</i>	<i>Grade (August 2021)</i>
--------------------------------	----------------------------


## New Applicant Parent Questionnaire

**Dear Parent,**

To complete your child's admissions file, we must have some information about his/her environment and background. Sharing this knowledge about your child with us is essential to help in our admissions process and to serve your child if he/she is enrolled at St. Maria Goretti School.

Student's Name \_\_\_\_\_ Birth Date \_\_\_\_\_

What do you consider to be your child's strengths and abilities? \_\_\_\_\_

\_\_\_\_\_

Please describe your child's special interests. \_\_\_\_\_

\_\_\_\_\_

Does your child have any particular fears or dislikes (of words, places, times, people, animals, etc.)?

\_\_\_\_\_

Describe any circumstances of which the school should be aware. \_\_\_\_\_

\_\_\_\_\_

Is your child on medication of any kind? \_\_\_\_\_. If yes, please describe \_\_\_\_\_

\_\_\_\_\_

Any allergies? \_\_\_\_\_. If yes, please describe \_\_\_\_\_

\_\_\_\_\_

Has your child been seen by any specialists other than your family doctor or pediatrician?

\_\_\_\_\_

Has your child ever been suspended or had disciplinary issues at school? \_\_\_\_\_. If yes, please

explain incident fully. \_\_\_\_\_

What is your parenting philosophy, particularly as it applies to discipline? \_\_\_\_\_

\_\_\_\_\_

How would you describe your family life? \_\_\_\_\_

\_\_\_\_\_

What are the names and ages of your other children? \_\_\_\_\_

\_\_\_\_\_

**St. Maria Goretti Catholic School  
Financial Worksheet**

**Family Name** \_\_\_\_\_

**Student's Name** \_\_\_\_\_ **Grade Fall '22** \_\_\_\_\_

**Student's Name** \_\_\_\_\_ **Grade Fall '22** \_\_\_\_\_

**Student's Name** \_\_\_\_\_ **Grade Fall '22** \_\_\_\_\_

**Student's Name** \_\_\_\_\_ **Grade Fall '22** \_\_\_\_\_

Please complete the following to help us figure your annual or monthly tuition costs.

- Registration & Book Fees**        \$400.00 payable May 20, 2022 per Student  
**Tuition per Year:**                \$4268.00 divided by 11 months (First Child)  
      \$3,818.00 divided by 11 months (Each Additional Student)

**In addition to the above tuition, each family must fulfill the following obligations or opt out and pay the fees:**

- Service Hours:**                40 Hours                                     Opt Out pay \$400.00 fee  
**Fundraising:**                  \$600.00 per family                       Opt Out pay \$600.00 fee

- Tuition Options:**     Monthly Tuition through *FACTS* Management (11 monthly payments) July through May  
                                   Tuition in full – 3% discount (If using a credit card, there is a 3% Transaction fee.)

**I/We understand that there is a \$400.00 School Annual Registration & Book Fee. Fees must be paid in advance on or before May 20, 2022, to secure a place for my child.**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

.....  
For Office Use: Forms \_\_\_\_\_ Registration/Book Fees \_\_\_\_\_ Amount Paid \_\_\_\_\_